



THOMAS CHIRNSIDE PRIMARY SCHOOL 2026 PARENT PAYMENT ARRANGEMENTS

Dear parent/guardian,

Thomas Chirnside Primary School is looking forward to another great year of teaching and learning and would like to advise you of Thomas Chirnside Primary School's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support allows us to provide many varied learning experiences, as well as enriched educational programs for every student. TCPS teaching and learning programs are highly valued by our school community. The commitment from parents to contribute also benefits the high levels of learning achievement of our students and results in improved outcomes, wellbeing, and engagement in learning.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

*Mrs. Bev Thompson
Principal*

*Mr. Pascal Ochi
School Council President*

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Prep – Year 6 Classroom Consumables, materials & equipment</i></p> <p><i>General classroom bulk materials and equipment e.g. paper, scrap books, writing books, graph books, folders, display folders, posters/charts, diaries, classroom libraries, readers</i></p> <p><i>Art – paint, crayons, canvas, ceramic clay, coloured & drawing paper</i></p> <p><i>SAKG – gardening items, gloves, soil, plants, jiffy pots</i></p> <p><i>STEAM – science materials</i></p> <p><i>Sports Equipment</i></p>	\$130.00
<p><i>Online Subscriptions</i></p> <p><i>Mathletics, Decodable Readers, Story Box</i></p>	\$40.00
<i>ICT devices – provision of devices from the shared classroom sets</i>	\$10.00
<i>Assessments – online standardised testing e.g. Essential Assessments</i>	\$10.00
<i>Printing and photocopying of worksheets and learning materials</i>	\$10.00
Total Curriculum Contributions	\$200.00

<u>Other Contributions - for non-curriculum items and activities</u>	<u>Amount</u>
<i>Library Resources e.g. Picture Story Books</i>	\$25.00
<i>School grounds maintenance and improvements</i>	\$25.00
Total Other Contributions	\$50.00

Please see overleaf, a list of stationery items that the school recommends you purchase for your child to individually own and use.

Educational items for students to own:

Attached is a list of items that the school recommends you purchase for your child to individually own and use.

PREP

- Pencil case
- Twistable crayons
- 5 x Glue Sticks
- Satchel Green Bag (available to purchase from the office)

YEAR 1

- Pencil case
- Calculator desktop (large button)
- Twistable crayons
- Wooden ruler and sharpener
- 5 x Glue Sticks
- Satchel Green Bag (available to purchase from the office)

YEAR 2 & YEAR 3

- Pencil case
- Calculator pocket size
- Sharpener and eraser
- 4 x Glue Sticks
- 1 x purple pen 1 x green pen 1 x red pen
- Coloured pencils & coloured textas
- 2 x highlighters
- 1 x Post-it note packets
- Satchel Green Bag (available to purchase from the office)

YEAR 4, YEAR 5 & YEAR 6

- Pencil case
- Calculator pocket size
- Coloured textas & coloured pencils
- 20 x plastic pockets
- Sharpener and eraser
- 4 x Glue Sticks
- 6 x hexagonal HB pencils
- 5 x blue pens, 4 x red pens, 2 x green pens, 2 x purple pens
- 3 x Highlighters
- 3 x Yellow post- it note packets
- Satchel Green Bag (available to purchase from the office)

Extra-Curricular Items and Activities – provided on a user-pays basis

Thomas Chirnside Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum.

These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
Other optional camps or excursions, including sport, to be scheduled – user pays basis	TBA
Total Extra-Curricular Items and Activities	TBA

Financial Support for Families

Thomas Chirnside Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- State Schools' Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities

For confidential discussions about accessing CSEF or SSR, or to discuss payment arrangements with us, please contact the Principal, Mrs Thompson by phone on 97410200 or via our school email

thomas.chirnside.ps@education.vic.gov.au

Total

Category	Totals
Curriculum Contributions	\$200.00
Other Contributions (Non-tax deductible)	\$50.00
Extra-Curricular Items and Activities	TBA
Total	\$250.00

PAYMENT METHODS

COMPASS

Credit Card (over the phone)

Bank Deposit (see below)

Cash

CBA – Thomas Chirnside School Council Account

BSB – 063-541 Account No. – 10038817

Total – If using bank deposit, please include your child's name in the reference field

(There is no need to return this page. Please keep for your records only)

REFUNDS

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.